

PSAP FUNDING SUBCOMMITTEE MEETING MINUTES

February 20, 2004
10:00 a.m.

Virginia Information Technologies Agency
Conference Room, 3rd Floor
Richmond Plaza Building
110th South 7th Street
Richmond, Virginia 23219

Members Present: Robert Woltz
Sherri Bush
Linda Cage
Pat Shumate
Bill Agee
Melissa McDaniel

Members Present (via conference call – Virginia Beach):

Members absent: Gary Critzer

Staff Present: Steve Marzolf, Coordinator
Dorothy Spears-Dean, Analyst
Terry Mayo, Administrative Assistant

CALL TO ORDER

Steve Marzolf called the meeting of the PSAP Funding Subcommittee to order at 10:00 AM.

PSAP FUNDING ISSUES

Mr. Marzolf presented to the Board a summary of the PSAP funding issues to be discussed which are:

- a) Make busy circuits:
- b) VSP transfer lines
- c) CAD-based mapping maintenance
- d) Voice logging recorder maintenance
- e) Instant recall recorder maintenance
- f) Mapping at shared formula #2 instead of #1
- g) EMD program costs

PUBLIC AND SUBCOMMITTEE DISCUSSION:

Mr. Marzolf stated that the format of this meeting would be to obtain input from members of the subcommittee, as well as from those present in the audience on the funding issues, and then the

subcommittee will vote to decide whether issues will be brought forward to the full E-911 Wireless Service Board.

- a) Make busy circuits: Mr. Shumate motioned, 2nd by Mr. Agee, to recommend adding “Make Busy Circuits” as an allowable cost recovery item so long as it is a part of a comprehensive program of call rerouting and not just for wireless trunks, and that it be technology neutral; passed 5-0-1.
- b) VSP transfer lines: The committee decided to table this issue until they receive a more detail design recognizing the State Police needs input on this issue.
- c) CAD-based mapping maintenance: Mr. Shumate motioned, 2nd by Ms. Bush, to recommend that CAD-based mapping maintenance be added as an allowable cost and that in situations where such cost is not split out from the larger CAD maintenance cost that staff make a recommendation on a case-by-case basis; passed 6-0.
- d) Voice logging recorder maintenance: Mr. Woltz motioned, 2nd by Ms. Cage, to recommend that the Board should began reimbursing for voice logging recorder maintenance based on a percent of channels (wireless E-911 to total channels on the recorder) rather than the wireless percentage and that this same formula should be used for voice logging recorder purchases as well; passed 6-0.
- e) Instant recall recorder purchase/maintenance: The consensus of the committee was to NOT recommend funding IRR purchase or maintenance since there is no clear methodology for funding.
- f) Mapping at shared formula #2 instead of #1: The committee decided to table this issue until a presentation is made before the Board from Virginia Beach.
- g) EMD program costs: The consensus of the committee was to NOT recommend funding for EMD costs since it is not a required program for wireless and is therefore not a direct cost as required by Code.

ADJOURNMENT

With no other business to be discussed, Mr. Marzolf adjourned the meeting.

Respectfully submitted,

Terry D. Mayo
Administrative Assistant
Public Safety Communications

Approved by subcommittee: _____
(date)